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Mobile Phone in School Policy

1. Purpose of the policy

This policy sets out how mobile phones are managed in school to ensure the safety, wellbeing, and learning of all pupils. It applies to all pupils in Year 5 and Year 6 who bring a phone for safe travel to and from school.

2. Rationale

While mobile phones can support children's independence when walking to and from school, they are not needed during the school day. The policy ensures phones do not cause disruption, safeguarding risks, or data-protection concerns.

3. Who can bring a phone?

- Only pupils in Year 5 and Year 6 who travel to and/or from school independently may bring a mobile phone.
- Parents must complete a permission form agreeing to the conditions of this policy.

4. Arrival procedure

- Phones must be switched off before entering the school grounds.
- Phones are handed in immediately at morning drop-off to the class teacher or designated collection point.
- Phones are stored securely in the school office.

5. End-of-day procedure

- Phones are returned to pupils at home-time only.
- Pupils must not switch phones on until they have left the school site.

6. Use during the school day

- Phones must remain switched off and stored securely.
- Pupils must not use phones for calls or messages
- Photos or videos
- Internet access
- Games or social media

Any use during the school day is not permitted.

7. Breaches of the policy

If a pupil uses a phone without permission:

- The phone will be confiscated and kept until a parent collects it.
- Repeated breaches may result in the pupil losing the privilege of bringing a phone to school.

8. Lost, damaged, or stolen phones

- The school accepts no responsibility for loss, damage, or theft of mobile phones brought onto the premises.

9. Staff mobile phones

- Staff must follow the school's safeguarding and acceptable-use policies.
- Personal phones must not be used in classrooms or around pupils except in emergencies.

10. Review cycle

This policy will be reviewed annually or sooner if required.